

Spring 2024

**SUPPORT STAFF  
CONFERENCE**



Experience  
the power of  
collaboration

**SHAPING THE FUTURE TOGETHER**

**APRIL / 9TH - 10TH / 2024**

**HEIDEL HOUSE, GREEN LAKE**

# Agenda



Tuesday, April 9th 2024



8:00 am - 6:30 pm

Time	Event	Speaker
8:00am - 9:00am	<b>Breakfast &amp; Registration</b>	
9:00am - 9:30am	Welcome & Activity	Sandy Stefczak, Nicole Laber, & Michelle Golden
9:30am - 11:00am	Investigating Employment Law Issues	Attorneys: Shana Lewis Renning & Chad Wade, Lewis & Lacy, S.C.
11:00am - 11:15am	<b>Break</b>	
11:15am - 12:15pm	Working with Difficult People	Sandy Stefczak
12:15pm - 1:00pm	<b>Lunch</b>	
1:00pm - 2:00pm	Creating a Monthly Checklist	Nicole Laber & Nikki Mast
2:00pm - 2:15 pm	<b>Break</b>	
2:15pm - 4:15pm	World Café - The Power of Collaboration	Sandy Stefczak & Nicole Laber
5:00pm - 6:30pm	Networking Social	

# Agenda



Wednesday, April 10th 2024



7:00 am - 12:15 pm

Time	Event	Speaker
7:00am - 8:00am	<b>Breakfast</b>	
8:00am - 9:00am	Understanding WISEstaff	Joshua Roy, WISEstaff Development Team, DPI
9:00am -10:00am	Prioritizing Your Time & Organization	Jesseca Erb, REALiving
10:00am - 10:30am	<b>Break &amp; Checkout</b>	
10:30am - 11:15am	Saving Time with Excel and Google Sheets	Tabatha Gundrum
11:15am - 12:00pm	Developing Your HR Career Path	Panel Discussion: Featuring Five HR Professionals
12:00pm - 12:15pm	Conclusion & Door Prize Drawing	Sandy Stefczak & Michelle Golden

# Mark your Calendars



**APRIL**  
**11-12**  
HR ADMINISTATOR  
CONFERENCE  
*Heidel House  
Green Lake*

**JULY**  
**10-11**  
LEGAL CONFERENCE  
*Stone Harbor Resort  
Sturgeon Bay*

**JULY**  
**17-18**  
NEW TO HR  
CONFERENCE  
*Holiday Inn at American  
Center, Madison*

**NOVEMBER**  
**5-6**  
HR SUPPORT  
CONFERENCE  
*Osthoff Resort  
Elkhart Lake*

**NOVEMBER**  
**7-8**  
HR ADMINISTRATOR  
CONFERENCE  
*Osthoff Resort  
Elkhart Lake*

**APRIL  
2025**  
**8-9**  
HR SUPPORT STAFF  
CONFERENCE  
*Heidel House  
Green Lake*

**APRIL  
2025**  
**10-11**  
HR ADMINISTRATOR  
CONFERENCE  
*Heidel House  
Green Lake*