



# 2024 WASPA - New(er) to HR Academy

designed for new or newer HR Administrators,  
Support Staff & Aspiring HR Directors

- In your first or second year of HR or aspiring to work in HR?
- Transitioning from the private sector to school HR?
- Working in a leadership or support position with HR duties?

Join us for this must-attend academy.  
Learn HR basics and tips and tricks of the trade from  
veteran HR Directors and employment attorneys.

Date **July 17-18, 2024**

Venue **Holiday Inn Madison  
at the American Center**

Options **Attend Day 1 for \$225 or  
Attend Day 2 for \$125**

**Attend Day 1 - 2 for \$325**

Each of the sessions includes interactive time  
with the presenters for answers to your burning  
questions and for receiving additional tips.



**[Click HERE to Register](#)**

# DAY ONE - JULY 17, 2024

8:00 a.m. Welcome and Introductions

*Pam Casey, Director of Human Resources, Elmbrook Schools*

8:15 a.m. WASPA Resources

*Michelle Golden, WASPA Executive Director*

8:30 a.m. Recruitment & Hiring

*Julie Grotophorst, Director of Human Resources, Greendale School District*

*Sarah Zelazoski, Chief of Talent, Wauwatosa School District*

9:45 a.m. Break & Snack

10:00 a.m. Onboarding Panel

*Fort Atkinson, Elmbrook, Middleton-Cross Plains School Districts*

11:00 a.m. DPI Licensing

*Ariana Baker, DPI TEPDL*

*Julie Hagen, DPI*

12:00 p.m. Lunch & Networking

1:00 p.m. Managing Leaves of Absence

*Chrissy Hamiel, Attorney, Attolles Law*

2:00 p.m. Break & Snack

2:10 p.m. Conducting Background Checks - Applicants and Volunteers

*Kylie Owens, Attorney, Attolles Law*

2:55 p.m. Attorney and HR Directors Q&A

*Christine Hamiel, Attorney - Attolles*

*Pam Casey, Director of Human Resources, Elmbrook Schools*

*Julie Grotophorst, Director of Human Resources, Greendale School District*

*Sarah Zelazoski, Chief of Talent, Wauwatosa School District*

3:40 p.m. Close

4:00 p.m. - Meet in hotel lobby to board the bus for the local Women's Softball Game

4:30 - Social/Dinner/Networking with WASPA Members

The Night Mares Women's Softball Game,

Unlimited food (Double Play Buffet) and 3-drink tickets

## DAY TWO - JULY 18, 2024

7:15 a.m. Breakfast - Sponsored by

8:00 a.m. Building your Annual HR Calendar

Nate Jaeger, Director of Human Resource, Deforest Area School District

9:00 a.m. Teacher/Administrator Contracts

Julie Grotophorst, Director of Human Resources, Greendale School District

Samantha Hoyt, Director of Human Resources, School District of the Menomonie Area

9:45 a.m. Break/Check-out/Snack

10:00 a.m. How to Write a Strong Disciplinary Letter

*Christina Katt, Attorney, Buelow Vetter*

11:00 a.m. HR Audits

Pam Casey, Director of Human Resources, Elmbrook Schools

12:00 p.m. Closing - Door Prize Drawings

All available presentations will be uploaded to the WASPA website under events.

Note: You must be logged in as a member to access this information.

